



## **Preliminary Security Practices & Features for New Verona Area High School**

### **Draft as of 3/2/2018 - Subject to ongoing review**

#### **1 Exterior Security**

- Exterior security cameras planned with enhanced resolution and coverage capability.
- Exterior building and parking lot area lighting designed per increased city codes, city standards and best practices for new construction.
- Intentional and strategic landscaping design to enhance sight lines and surveillance of surrounding areas.
- Every exterior door programmed to either lock full time, on it's own schedule, or during a critical incident. Remote access for administrators and first responders available.
- Fenced in football stadium.
- Home-side stadium terrace has outdoor features that double as vehicle barriers.
- New football stadium will have separate visitor seating, parking, concessions, and restrooms.
- Electronic notifications given if exterior doors are left, or propped, open.
- Strategic use of glass to improve student supervision.
- Longer sight lines between school and surrounding buildings.
- Strategically placed barriers used to deter unauthorized vehicle access.
- Classrooms with exterior windows will have window coverings for sunlight control and to block sight lines as needed.
- High School students no longer move between two buildings (K-wing and main building).
- Way-finding and visitor signage will direct school visitors and help reduce trespassing and loitering.
- School office locations designed to provide improved exterior and entrance surveillance.

#### **2 Building Access**

- Building access security cameras planned with enhanced resolution and coverage capability.
- Two greeter stations and building locked during the day with greeter buzz-in.
- School Visitor Software (Raptor) prints photo ID visitor passes and conducts sex offender checks.
- VASD staff members required to wear district-issued photo identification badges at all times.
- District volunteers who have District-approved access to students in unsupervised settings (e.g. off-school district property and/or overnight trips) must consent to criminal background check.
- Security glass installed at strategic locations.
- Greeter stations require two separate "buzz-in" decisions before granting building access during the school day.
- Building designed for rapid access to school interior for first responders.
- New key system prohibits key duplication.
- Receiving/loading dock and vocational education garage bays have separate fence and electronic gate.
- Dedicated parent and bus drop-off lanes will help control vehicle congestion and reduce students from crossing through traffic.

#### **3 Interior Security**

- Interior security cameras planned with enhanced resolution and coverage capability.
- Administrative, custodial and other designated staff are assigned radios. School radio also carried by Police School Liaison and Central Office staff.
- Building is compartmentalized with interior security/fire doors to limit intruder access and create multiple layers of secure zones.
- Building-wide paging functions through internal phone system in place. Exploring enhanced mass notification functionality.

	Secure "command post" to be integrated into the building design.
	Associate Principals and student services staff are located in satellite offices throughout the building to improve visibility, supervision and response times.
	Building designed and built so first responder radios will not have building interference.
	All interior security doors can be programmed to lock on its own schedule or remotely during a critical incident to limit access.
	Window coverings for 1st floor classrooms facing atrium and select offices.
	Classroom door hardware are automatically in a locked position.
	Each administrator and other designated staff will have access to real-time security camera surveillance.
	Additional athletic and performing arts seating capacity will reduce overcrowding.
	Additional square footage and design for student traffic flow will help reduce congestion.
	Designated reinforced areas for inclement weather will be provided throughout the building.
<b>4</b>	<b>Staffing</b>
	Building Emergency Response Team (BERT) exists in each building.
	District Security Coordinator has office in the high school.
	Teachers assigned to hall monitor, lunchroom and study hall supervision.
	Main entrance school greeter station staffed full-time.
	An additional (1) school greeter station staffed full-time.
	Full time School Police Liaison Officer on site.
	Referendum includes funding for additional staffing. Currently evaluating specific security staffing needs.
	Any additional staffing, separate from security staff, will provide "another set of eyes" (i.e. 2nd shift custodial supervisor, groundskeeper, etc.).
<b>5</b>	<b>Drills</b>
	Tornado, fire and critical incident instructions are posted near office/classroom entrances and regularly reviewed.
	Monthly fire drills.
	Bi-annual tornado drills.
	Critical Incident ("Lock Down") drills are held at least twice annually per the VASD Critical Incident Response Guidelines.
	Periodic table-top and full-scale safety/security exercises with Verona Police/Fire, Fitchburg Police/Fire, Fitch-rona EMS, Verona Department of Public Works, Fitchburg Department of Public Works, Dane County Emergency Management, 911 Center and other local Law Enforcement Agencies.
	Continual evaluation and improvement of security practices and procedures.
<b>6</b>	<b>Other Practices</b>
	Police School Liaison Officer continues to offer additional presentations to students assisting with safety and suspicious reporting.
	Redundant power back-up for district internet services.
	Limited student lockers existing throughout the high school for short- or long-term student storage.
	Vehicle parking stickers provided for students and staff.
	Facebook, Snapchat and Instagram apps blocked for student use.